
Memorandum

From: Dato' Noraimi binti Alias

To: All Staff

Date: 19/03/2018

C.c Board of Directors

Refrain from Issuing Dummy Debit Note / Credit Note

Dear All,

Please be reminded that no one is allowed to issue dummy debit note or credit note to your respective clients.

All debit notes or credit notes must be issued in the IBS system in accordance with the company procedures.

Thank you.


Dato' Noraimi binti Alias
Public Relations Director