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**Memorandum**

**From:** Human Resources  
Department

**To:** All Staff

**Date:** 4.9.2025

**C.c:** Board of Directors

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HR/MEMO/2025/012

**Consolidation of General Insurance (GI) and Employee Benefits Claims (EB) (Kuala Lumpur)**

Please be advised that, effective **Thursday, 11<sup>th</sup> September 2025**, all **General Insurance (GI) and Employee Benefits (EB)** claims functions will be **consolidated and managed by Ms. Nurulain @ Cinderella Binti Abdullah**.

This consolidation aims to improve workflow efficiency, enhance coordination, and ensure consistency in the handling of claims. Moving forward, **Ms. Nurulain will be the designated contact for all matters related to General Insurance (GI) and Employee Benefits (EB) claims**.

Kindly direct all relevant queries and submissions to her on the effective date.

Thank you for your attention and continued cooperation.

**ANIKA INSURANCE BROKERS SDN BHD**



**STEPHANIE LIM**  
**CHIEF EXECUTIVE OFFICER**